



**STAFF COACHES:**  
**TOURNAMENT / OVERNIGHT / & LONG DISTANCE EVENTS**

1. Meal allowance: \$40 per day maximum during overnight events (paid by the team directly from team account)
2. Mileage for use of personal car for travel to and from tournaments / games over 50 miles from WCUSC Thornbury S.P (1200 S. Westtown Rd.) 50 cents per mile (Paid by team directly from team account)
3. Hotel expenses or transportation other than personal car: (Paid by the team directly from team account)
4. Teams will split Expenses for a coach who has two teams at the same tournament
5. Coach's must submit receipts to team administrator and team treasurer before a reimbursement is made
6. To confirm millage please print out your specific route from google-maps / map-quest of your journey and hand to your team administrator & treasurer. (starting location must be Thornbury SP – 1200 S.Westtown Rd)
7. Any expense for which you receive reimbursement through a WCUSC team cannot be used as an itemized expense for income tax purposes